

Annual General Meeting
BELL ST MALL TRADERS ASSOCIATION
15 November 2023



Dear fellow Bell St Mall Member / Trader / Landlord,

You are invited to the Bell St Mall Traders Association Annual General Meeting (AGM) to elect our new committee for 2023/2024. This year's AGM will be held over Zoom. The meeting details and link can be found below.

At the AGM the **registered members** of the Association will elect new committee members. It is important that we have committee involvement from members to assist the future planning, promotion of the Bell St Mall.

Being a member of the committee allows you to have a direct say in the future direction of the centre and association. All members are welcome and encouraged to attend General meetings. Therefore, we urge you to come (log in virtually this year) and support your Centre at the AGM!

The AGM for the Bell St Mall Traders Association is scheduled for:

Wednesday 15 November 2023
5:30pm start until 6pm
Via Zoom (Link and details below)

<https://us02web.zoom.us/j/84785367102?pwd=cElrYmhYZHFod09Dai84cXZzdGlmQT09>

Meeting ID: 847 8536 7102

Passcode: 3081

The Agenda, Nomination and Proxy forms are all attached. According to Bell St Mall Rules of Association, different forms must be completed by **registered members only** and **received** by different specific dates and times addressed to the 2023 AGM Returning Officer at the email address of info@bellstmall.com.au. So please read them carefully and follow the instructions and deadlines found at the bottom of each form. Late forms will not be accepted. All reports & relevant documents will be uploaded to the Bell ST Mall Website by 5pm of the day of the AGM: www.bellstmall.com.au/login (username: BSMTA Password: 1956) If there are any questions relating to the AGM or the process, please email info@bellstmall.com.au

Looking forward to seeing you via ZOOM on Wednesday November 15th,

Emily Metcalfe
President of the Bell St Mall Traders Association



AGENDA

- 1. Confirmation of 2022 Annual General Meeting Minutes**

- 2. Presentation of Reports**
 - a. President's Report

 - b. Financial Report

 - c. Marketing / Centre Coordinator Team Report

 - d. Councillor's Report

- 3. Election of Officers and Ordinary Members**

- 4. Close**

BSMTA AGM 2023 Committee Nomination Form



To be completed by the nominator:

I (full name)

being an registered member of the Bell St Mall Traders Association Inc, hereby nominate

(full name)

of (business name and address)

for a position on the committee as:

President

Secretary

Vice President

Ordinary Committee Member

Treasurer

Signed

The day of 2023.

To be completed by the 2nd nominator:

I (full name)

being an registered member of the Bell St Mall Traders Association Inc, hereby nominate

(full name)

of (business name and address)

for a position on the committee as:

President

Secretary

Vice President

Ordinary Committee Member

Treasurer

Signed

The day of 2023.

To be completed by the nominee:

I (full name)

being a registered member of the Bell St Mall Traders Association Inc accept the nomination for the above position on the committee of the Bell St Mall Traders Association.

Signed

the day of 2023.

Nomination forms must be received by the Returning Officer via email at info@bellstmall.com.au by no later than 5:30pm, November 8th 2023

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15 November 2023**



Appointment of Proxy Form 2023

I (full name),

of (business name and address)

being a registered member of the Bell St Mall Traders Association hereby appoint

I (full name),

of (business name and address)

being a registered member of the Bell St Mall Traders Association, as my proxy to vote for me on my behalf at the Annual General Meeting of the Association to be held on the **15th Day of November 2023** and at any adjournment of that meeting.

Please note that if more than 1 proxy form is submitted by the same registered member, all proxy forms from that registered member may be deemed invalid.

Signed

The day of 2023.

Proxy forms must be received by the Returning Officer via email at info@bellstmall.com.au by no later than 5:30pm, November 14th 2023