

**Annual General Meeting**  
**BELL ST MALL TRADERS ASSOCIATION**  
**17 October 2018**



Dear Bell St Mall Member / Trader / Landlord,

You are invited to the Bell St Mall Traders Association Annual General Meeting (AGM) to elect our new committee for 2018/2019. At the AGM the **registered members** of the Association will elect new committee members. It is important that we have committee involvement from members to assist the future planning, promotion of the Bell St Mall.

Being a member of the committee allows you to have a direct say in the future direction of the centre and to build a better future for yourself and all members. All members are welcome and encouraged to attend General meetings. Therefore, we urge you to come and support your Centre at the AGM!

The AGM for the Bell St Mall Traders Association is scheduled for:

**Wednesday 17 October 2018**

at

The Harmony Centre

Shop 48, The Mall, Heidelberg West

Back Room (access via Car Park at the rear)

**5:15pm for 5:30pm start: until 6:30pm**

Annual General Meeting

The Agenda, Nomination and Proxy forms are all attached. According to Bell St Mall Rules of Association, different forms must be completed by **registered members only** and **received** by different specific dates and times addressed to the 2018 AGM Returning Officer at the email address of [info@bellstmall.com.au](mailto:info@bellstmall.com.au). So please read them carefully and follow the instructions and deadlines found at the bottom of each form. Late forms will not be accepted. If there are any questions relating the AGM or the process, please contact Stavros the Marketing / Centre Coordinator on 0414 387 187.

Looking forward to seeing you on Wednesday October 17<sup>th</sup>,

**Stavros Zikou**  
Centre Coordinator



# **AGENDA**

- 1. Confirmation of 2017 Annual General Meeting Minutes**
  
- 2. Presentation of Reports**
  - a. President's Report
  
  - b. Audited Financial Report
  
  - c. Marketing / Centre Coordinator's Report
  
- 3. Election of Officers and Ordinary Members**
  
- 4. Close**

# BSMTA AGM 2018 Committee Nomination Form



## To be completed by the nominator:

I (full name).....

being an registered member of the Bell St Mall Traders Association Inc, hereby nominate

(full name).....

of (business name and address) .....

for a position on the committee as:

- |                          |                |                          |                           |
|--------------------------|----------------|--------------------------|---------------------------|
| <input type="checkbox"/> | President      | <input type="checkbox"/> | Secretary                 |
| <input type="checkbox"/> | Vice President | <input type="checkbox"/> | Ordinary Committee Member |
| <input type="checkbox"/> | Treasurer      |                          |                           |

Signed .....

The ..... day of ..... 2018.

## To be completed by the 2<sup>nd</sup> nominator:

I (full name).....

being an registered member of the Bell St Mall Traders Association Inc, hereby nominate

(full name).....

of (business name and address) .....

for a position on the committee as:

- |                          |                |                          |                           |
|--------------------------|----------------|--------------------------|---------------------------|
| <input type="checkbox"/> | President      | <input type="checkbox"/> | Secretary                 |
| <input type="checkbox"/> | Vice President | <input type="checkbox"/> | Ordinary Committee Member |
| <input type="checkbox"/> | Treasurer      |                          |                           |

Signed .....

The ..... day of ..... 2018.

## To be completed by the nominee:

I (full name).....

being a registered member of the Bell St Mall Traders Association Inc accept the nomination for the above position on the committee of the Bell St Mall Traders Association.

Signed .....

the ..... day of ..... 2018.

**Nomination forms must be received by the Returning Officer via email at [info@bellstmall.com.au](mailto:info@bellstmall.com.au) by no later than 5:30pm, November 10<sup>th</sup> 2018**



## Appointment of Proxy Form 2018

I (full name), .....

of (business name and address) .....

being a registered member of the Bell St Mall Traders Association hereby appoint

I (full name), .....

of (business name and address) .....

being a registered member of the Bell St Mall Traders Association, as my proxy to vote for me on my behalf at the Annual General Meeting of the Association to be held on the **17th Day of October 2018** and at any adjournment of that meeting.

Please note that if more than 1 proxy form is submitted by the same registered member, all proxy forms from that registered member may be deemed invalid.

Signed .....

The ..... day of ..... 2018.

Proxy forms must be received by the Returning Officer via email at [info@bellstmall.com.au](mailto:info@bellstmall.com.au) by no later than 5:30pm, October 16th 2018